



PA Workforce Development Association
The Voice of Pennsylvania Workforce Development

DR. BEVERLY FORD CASE MANAGEMENT CERTIFICATION 1 & 2

- The Dr. Beverly Ford Case Management Certification 1 & 2 is a training series designed for any workforce professional who engages with all people with barriers to employment.
- This 100% online, uniquely delivered, self-paced and exam driven training series focuses on the many challenges and opportunities workforce professionals face today.
- Filled with content registrants learn via webinar, video, podcast, reading and more! The Case Management Certification 1 & 2 Series has been developed for all workforce professionals, nationwide.
- **PWDA Members will receive a \$50 per course rate discount as follows:**
 - Case Management 1: Regular price \$300. PWDA Member price \$250
 - Case Management 2: Regular price \$300. PWDA Member price \$250
 - PWDA members take both courses for only \$500!

REGISTRATION

1. To register your staff simply send us an Excel spreadsheet with their First/Last Name and Email Address, AS WELL AS, which course(s) that person is enrolling in. We will enroll each individual.
2. Upon enrollment, each registrant will receive a WELCOME email from jerry@workforce180.com that welcomes them to the Case Management Certification Program!
3. The welcome email will provide instructions to access the online Case Management Series.
4. Please keep a look out for the confirmation in their Inbox, Clutter or Spam folders
5. Upon receipt of the welcome email the first thing your to do, to access the training, is to create a password within 24 hours!
6. There will be simple instructions to follow - Enter the registered email address, for example individual@gmail.com — and we will send each registrant an email to reset the password.
7. Upon successful completion of the program each individual will receive a certificate.

PAYMENT

- To set up an invoice and pay by company check or credit card:
 - Include your company name, address, contact name, title, email address and phone number of the person who will be responsible for payment
 - Indicate if you prefer to pay by check or credit card then we'll email you an invoice and/or a link to pay via credit card, along with our W9 for your records.

Please contact me directly, if you have any additional questions.

Best Regards,

Jerry

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